



Front Desk Staff Job Description

Phnom Penh, Cambodia

Phnom Climb Community Gym is Cambodia's only indoor climbing facility. As the Front Desk Staff, you are the face of Phnom Climb for all visitors. You will welcome our guests and help to provide an excellent experience for our customers.

At Phnom Climb, we pursue a high standard of safety and customer service. Our vision is to create a vibrant and diverse climbing community in Phnom Penh. This position is like no other. You will have the opportunity to work with an amazing team of young, aspiring climbers within an international, colorful and growing community.

We are looking for an energetic individual with a fun personality to work Full or Part Time as our Front Desk Staff.

Responsibilities

- Welcome and check-in customers
- Make sure that Gym rules are being followed
- Give facility orientations and belay checks
- Operate the POS and collect payments from customers
- Maintain knowledge of gym programs, products, and rental equipment
- Maintain a clean and organized gym environment for all patrons and staff
- Answer phones, take messages, schedule groups, parties, students for classes/events
- Run occasional errands and shopping

Qualifications and Skills

- Good written and spoken English
- Outgoing - Must be comfortable talking to expats and Cambodians
- Courageous and not afraid to show authority if necessary
- Strong work ethic - Must be able to work on a reliable schedule
- Team Player
- Previous climbing experience preferred

What to do next:

Feel like you've just read a description of yourself and your dream job?

Apply now with your CV and a cover letter explaining your motivation and how you are the best fit for this role by emailing us at Christoph@phnomclimb.com.